



## COLLEGE OF ENGINEERING ARANMULA

Under Co-operative Academy of Professional Education | Government of Kerala

**06.10.2023**

### **NOTIFICATION FOR THE ELECTION TO COLLEGE UNION 2023 -2024**

Sub: -Election to College Union 2023- 2024 of the College of Engineering Aranmula – reg.,

- Ref:- 1. Circular No. KTU/ASST1(STUDENT AFFAIRS)/1849/2023 dtd. 05.10.2023 of The Dean (Academic), APJ Abdul Kalam Technological University Thiruvananthapuram.
2. Chapter 4, Para 6 of the APJ Abdul Kalam Technological University First Statutes 2020 and subsequent amendment.
3. Regulations / Election Manual approved by the 27th Meeting of the Syndicate vide item No. A-027-OA6.

The First Statutes of the University issued as per S.R.O No.480/2020 dated 07/08/2020 published on 05/08/2020 provides for the University Union and the College Union. Chapter 4 Statute 6 provides that there shall be a College Union by whatever name called in the colleges, institutions, autonomous colleges, constituent colleges, and colleges granted academic autonomy affiliated with the University. The constitution, constitution of the College Union, College Union Executive Committee, office bearers, their powers, duties and functions, elections to the College Union and its official tenure are provided in the Statutes.

The University Union and the College Union can be constituted only after elections. Since the University Union and College Union are statutory bodies, the rules and regulations relating to the conduct of elections have been framed and approved vide reference cited (3) to give it statutory effect.

In compliance with the reference cited 1 above, it is hereby notified that an election will be held to elect the following office bearers and members of the executive committee of the **College**

**Union 2023- 2024 of the College of Engineering Aranmula** using secret ballot on **18<sup>th</sup>** of **October 2023.**

Sl. No.	Name of the Post	No. of Posts
1	Chairperson	1
2	Vice Chairperson	1
3	General Secretary	1
4	Magazine Editor	1
5	Arts Club Secretary	1
6	University Union Councillor	1
7	Girl students representing all the female students of the B Tech course in the college	2
8	Members representing the students of the UG Programme of	
	a) Civil Engineering	1
	b) Computer Science and Engineering	1
	c) Electronics and Communication Engineering	1
	d) Electrical and Electronics Engineering	1

### **GUIDELINES FOR COLLEGE UNION ELECTION**

1. Every elector included in the electoral roll and who satisfies the eligibility criteria laid down by the Supreme Court in section “6.5 Eligibility Criteria for Candidates” in the judgment and order dated 24/06/2004 in WP No. 30845/2003 of The High Court of Kerala may nominate an elector included in the electoral roll to contest the elections to the various positions in the College Union to which elections are conducted, provided he/she

is otherwise eligible to contest the elections to the respective positions in accordance with these Rule and Regulations as a candidate.

2. Every nomination shall be in the prescribed, made by the student in writing, and proposed and seconded by two other students included in the electoral roll. The name of candidate should be as per electoral roll published by the college/college Id card. The nomination paper shall be put in sealed covers and deposited in the box the Returning Officer keeps in his office within the date and hour fixed for filing nominations. Every elector nominated to contest the elections shall be referred to as a 'candidate' for the elections. All nomination papers deposited in the box provided for the purpose shall be scrutinised by the Returning Officer at the hour on the date notified in the election notification. Any candidate who has filed a nomination may withdraw his nomination by notice in writing signed by him and delivered in person or by his/her authorised representative, who shall be one included in the electoral roll, to the Returning Officer so as to be received by him within the date and hour fixed for the same. Withdrawal, once made, shall be final. A candidate who has withdrawn his nomination shall not be eligible for re-nomination as a candidate for the same election in that academic year. The candidates or their agents, if any, appointed in writing and approved by the Returning Officer alone shall be permitted to be present on the occasions of scrutiny of nominations, polling and scrutiny and counting of votes. The Identity Cards shall be produced on the above occasions and while turning up for voting. The candidate/s contesting the elections or his/her nominee (one who shall be a student included in the electoral roll) will be permitted to be present at the time of scrutiny of nominations.

**3. Eligibility to take part in Elections –**

- (i) The names of all the students who are on the KTU portal of the College as of the date of publication of the election notification shall be included in the electoral rolls. They shall be eligible to participate and contest in the elections, Provided that after the publication of the election notification but before the date notified for election, if any student whose name is removed from the KTU portal of the College he/she shall not be eligible to vote in the elections or contest the elections, even if he/she is included in the electoral rolls.
- (ii) The upper age limit for contesting College Union Elections in the case of Under Graduate and Post Graduate students shall not exceed 27 years as on the date of notification for nomination of candidates for the College Union Elections.

- (iii) The condition prescribed by the J M Lyngdoh Committee that a student contesting the elections should in no event have any academic arrears in the year of contesting election is that he/she shall have passed all the subjects of the completed semesters of the course whose final results have been declared by the University as on the date of filing the nomination as a candidate.
  - (iv) The condition prescribed by the J M Lyngdoh Committee that a student contesting the elections should have attained the minimum percentage of attendance as prescribed by the University or 75 % attendance, whichever is higher, shall be that, if the contesting student is a male, he should have attained a minimum of 75% of attendance in the completed semester of the course to which he was admitted and if the contesting student is a female, she should have attained, a minimum of 73% of attendance in the completed semester of the course to which she was admitted. The above referred 75%/73%of attendance may be attained by enjoying the eligible condonation of attendance. The above condition would also be applicable to the proposer and the seconder of the candidate contesting the election.
  - (v) The proposer and the seconder of students representing female students' constituencies shall only be female students representing the respective constituencies.
  - (vi) Where elections are conducted in Parliamentary Mode or Hybrid Mode, the proposer and the seconder of students contesting as candidates of class representatives shall belong to the Electoral Roll of the same class. Where elections are conducted for the election of representatives of each course (UG/PG) the proposer and the seconder of students contesting as candidates shall belong to the same course.
4. The Executive/ office bearer Posts mentioned in Sl. Nos. 1, 2, 3, 4, 5, and 6 will be elected by and from the entire student community registered for the present academic semester of the College. However, the contestant for the post of Vice-Chairman (Sl. No.2) shall be a female candidate elected by the entire student community, registered for the present academic semester of the college. The Members representing the UG Programme Sl.No 8 a, b, c, and d will be elected by and from among the students of respective Branches registered for the present academic semester of the college. The post mentioned in (Sl. No.7) for the Lady Representatives will be elected by and from among the female students of B Tech course in the college. The General Secretary should be a candidate

from any batch other than the final year. The Magazine Editor should be a candidate from any batch other than the final year.

## **5. Code of Conduct for Elections**

The following shall be the general code of conduct for elections to the College Union;

- i. No person other than a student of the college shall participate in the propaganda, meetings and other gatherings inside the college without the written permission of the Returning Officer.
- ii. Candidates, their authorised representatives and other students shall not disfigure any classrooms, compound walls and buildings in the college campus by pasting of posters or writing on the walls as part of their election campaign.
- iii. Election campaign/propaganda in the college campus shall be limited to the issue of pamphlets, display of banners and posters and conducting of group meetings.
- iv. Election campaigns/propaganda/meetings shall be held in the college campus only during the working hours of the college. Election campaigns/propaganda/meetings before or after working hours of the college shall be done only with the sanction of the Returning Officer.
- v. Election campaign/propaganda/meetings/canvassing in the college campus on the day fixed for the poll and till the election results are declared is prohibited.
- vi. Election campaign/propaganda/meetings/canvassing shall be held in a peaceful, cooperative, friendly manner, keeping in view the aims and objects of the College Union.
- vii. Complaints of violation of the code of conduct shall be given in writing to the Returning Officer, who shall dispose of the same on merits.

The schedule of events associated with the Election Process is as follows.

Sl. No.	Programme/Item	Date	Time
1	Date of Notification	06.10.2023	
2	Date of publication of Electoral Roll	06.10.2023	01.00 pm
3	Last Date and hour for filing complaints regarding Electoral Roll	09.10.2023	11.00 am
4	Publication of the final Electoral Roll	09.10.2023	04.00 pm
5	Last date and hour for receipt of nomination	10.10.2023	02.00 pm
6	Scrutiny of nomination	10.10.2023	02.05 pm onwards
7	Publication of the list of valid nominations	10.10.2023	06.00 pm
8	Withdrawal of Candidature / Nomination	11.10.2023	11.00 am
9	Publication of Final list of candidates	11.10.2023	04.00 pm
10	Polling	18.10.2023	10.00 am to 01.00 pm
11	Scrutiny and counting of votes	18.10.2023	2.00 pm
12	Declaration of results	18.10.2023	Within 1 hour of finishing counting of votes

Returning Officer



Mena G Pillai

Assistant Professor and Head

Department of Civil Engineering

Principal

Dr. K G Viswanadhan

Assistant Returning Officer

Siju Koshy

Assistant Professor

Department of Computer Science & Engineering

Assistant Returning Officer

Arun S

Assistant Professor

Department of Electrical & Electronics Engineering